



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

15 JAN 14 A8 06

TO: Chief Procurement Officer

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: Department of Health
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

The Association of Boards of Certification (ABC) provides services of the development of standardized drinking water operator certification examinations and the scoring of such examinations. Fees for ABC annual membership cover the development of the examinations. Quarterly standard fees for test booklets and scoring of examinations are also assessed. The amount of the request covers three years of membership, test booklets, and scoring.

2. Vendor/Contractor/Service Provider: Association of Boards of Certification (ABC)

3. Amount of Request:
\$ \$22,500.00

4. Term of Contract From: ~~1/16/15~~ ~~Dec 14~~ To: ~~Dec 17~~ ~~1/16/15~~

5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

HAR 11-25, Rules Relating to Certification of Public Water System Operators, requires Hawaii to set the standards and manage a drinking water operator certification program to protect public health thru the use of trained and experienced personnel to operate public water systems. ABC is an association that helps certifying authorities in North America provide an operator certification program for drinking water operators. ABC provides a uniformity of standards and best practices in certification by developing standardized drinking water operator examinations and processing the scoring of those exams. The uniformity of standards facilitates the transfer of certification between certifying authorities. ABC examinations provide those standards which have been instituted by more than 40 other states. No other association or business has developed standardized examinations that have been widely accepted by many of the states as ABC has, therefore procurement by competitive means would not be practicable.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Hawaii selected ABC because utilizing ABC's examination development and scoring services was considered to be the most economical since over 40 of the other states are members of ABC and utilize their certification examinations. Certification thru reciprocity with other states can be facilitated by using ABC's standardized exams thus allowing Hawaii access to a larger base of qualified drinking water operators when shortages arise.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Joanna Seto	EMD/SDWB	586-4258	joanna.seto@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*

Virginia Presler
Department Head Signature

1/13/15
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 1/14/15

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved because ABC is a sole source vendor. The department should submit form SPO-001, Notice and Request for Sole Source attached with a letter from ABC stating they are the only company to provide standardized drinking water operator certification services.

If there are any questions, please contact Stanton Mato at 586-0566, or email stanton.d.mato@hawaii.gov.

☐ Approved

☒ Disapproved

☐ No Action Required

[Signature]

Chief Procurement Officer Signature

2/24/15

Date